

**GOVERNMENT OF PAKISTAN**  
**PLANNING COMMISSION**  
**Public Investment Programming Section**  
**(Institutional Strengthening and Efficiency Enhancement)**  
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**SUBJECT: - APPOINTMENT OF CONSULTANTS / ADVISORS IN PLANNING COMMISSION**

**A) Terms of Reference and preferable experience of the candidates**

**1) Consultant / Advisor on Development Budget**

**Terms of Reference:**

- i) Formulate Public Sector Development Programme (PSDP)
- ii) Determine Investment priorities and size of Public Investment to achieve Medium and long term Plans objectives.
- iii) Preparation of macro economic frame work.
- iv) Conduct / contribute for holding Public Investment Priorities Committee meetings / Annual Plan Coordination Committee (APCC) and National Economic Council (NEC) meetings.
- v) Quarterly Reviews of Public Sector Development Programme as per NEC guidelines.
- vi) Decide Supplementary grants and Technical Supplementary Grants / Re-appropriation of public funds for their judicious use.
- vii) Prepare reports for Parliamentarians and Public Investment including Cabinet
- viii) Experience in Medium Term Budgetary Framework (MTBF) concept adopted by the Government
- ix) Able to participate in foreign aid negotiations and decide foreign aid programme etc
- x) In depth knowledge of Paris Declaration on Aid Effectiveness
- xi) Able to formulate rules to implement Paris Declaration Commitments
- xii) Able to draft comments on agreements / MOUs and Exchange of Notes signed with foreign Governments
- xiii) Extensive experience of project formulation and implementation

- xiv) Extensive experience of management and operation of Technical Assistance
- xv) Prepare policy papers on the economy and suggest measures for its improvement.
- xvi) Able to liaise with the media
- xvii) Contribute chapters in short / medium and long term development plan

**Preferable Experience**

- i) Have worked on Medium Term Budgetary Framework
- ii) Have extensive experience in preparation of Public Sector Development Programme / Development Budget
- iii) Have knowledge of Planning, appraisal, monitoring and evaluation of Public Sector Development Projects
- v) Have worked with International Organizations / Donors to implement Development Projects in Public Sector
- vi) Extensive experience in Foreign Aid Management / Programming
- vii) Preparation / delivery of Technical Assistance Plans
- viii) Can work independently under pressure
- ix) Have strong communication skills and lead a team of experts

**2 CONSULTANT / ADVISOR ON MACRO FINANCE**

**Terms of Reference:**

- i) Short, medium & long term Balance of Payments (BOP) forecasting and projection according to BOP Manual
- ii) Export Development Strategies and Programmes
- iii) Domestic Commerce Development Strategies
- iv) Impact analysis of post-quota regime in the WTO Scenario
- v) Impact analysis of Preferential Trade Agreements / Free Trade Agreements
- vi) International Trade and Finance Strategies in relation to sustainable development
- vii) Bilateral and multilateral economic cooperation programs for fostering international integration of the country

### **Preferable Experience**

- i) Have experience of preparation of Balance of Payments
- ii) Have worked with WTO regime
- iii) Have knowledge of domestic and International Trade and Finance

### **3) CONSULTANT / ADVISOR ON DEVELOPMENT PROJECTS**

#### **Terms of Reference:**

- i) Preliminary examination / analysis of projects (PC-1s –PC-IIIs) received in Planning Commission for consideration of CDWP / ECNEC
- ii) Preparation of presentations for CDWP / ECNEC meetings
- iii) Policy / procedural matters pertaining to processing / implement of development projects.
- iv) Editing / vetting of Summaries for ECNEC
- v) Review of PC-1 / PC-II formats, will required
- vi) To advice / guide project authorities in the preparation of PC-I/PC-II
- vii) Coordination with project authorities

#### **Preferable Experience:**

- i) Have knowledge of preparation of Public Sector Development projects (PC-1s / PC-IIIs)
- ii) Processing of development projects to the forums for approval
- iii) Have strong communication and negotiation skills and lead a team of experts

### **B) Criteria for submission of applications**

- Person already in Government service should apply through proper channel. They will be entitled to deputation allowance in addition to their salary as per rules.
- Only short listed candidates fulfilling the above criteria will be called for test / interview. No. T.A. / D.A will be paid for appearing in test / interview or for joining duty upon selection.
- Planning Commission reserves the rights not to fill any post or with held appointments against the advertised post.