

TENDER NOTICE

Sealed Tenders are invited from Sales Tax Registered well established firms having their shop/office in Islamabad for supply of Stationery & Computer Stationery items to the Planning & Development Division, Javaid Azfar Computer Centre during the financial year 2008-09. List of items and quantities (*Approximate*) can be obtained from the undersigned on any working day. Tender may also be downloaded from the website of the Planning Commission www.pc.gov.pk.

S No	Item	Approx. Qty. to purchase
1	STATIONERY ITEM Off Set Paper A-4 Size 80 gms imported (Ream of 500 sheets) Packing of 05 Reams (Double A, Lucky Boss or any equiv. brand)	1700 Reams
2	COMPUTER STATIONERY ITEMS CDR (Sony Brand with Plastic Cover) Pkt. of 10 diskettes	40 Pkts
3	Toner HP Laser Jet 5/6-L (06-L)	10 Nos
4	Toner HP Laser Jet 1100 (92-A)	15 Nos
5	Toner HP Laser Jet 1200 (15-A)	20 Nos
6	Toner HP Laser Jet 1300 (13-A)	30 Nos
7	Toner HP Laser Jet 1320 (49-A)	75 Nos
8	Toner HP Laser Jet 2015 (53-A)	45 Nos
9	Toner HP Laser Jet 3015/1020 (12-A)	10 Nos
10	Toner HP Laser Jet 4000N (27-A)	01 Nos
11	Toner HP Laser Jet 4250 (42X)	05 Nos
12	Toner HP Laser Jet 3550 (Colour printer) Q2670A, Q2671A, Q2672A, Q2673A	03 Sets
13	Toner HP Laser Jet 2600 (Colour printer) Q6000A, Q6001A, Q6002A, Q6003A.	01 Sets
14	Toner HP Laser Jet 3600 (Colour printer) Q6470A, Q6471A, Q6472A, Q6473A.	03 Sets

Terms & Conditions

- i. Quoted rates shall remain valid for the financial year 2008-09 upto 30th June, 2009.
- ii. Supplies should be strictly according to the required specifications.
- iii. Bidders of toners should furnish copy of valid H.P. Authorized Dealership certificate.
- iv. Only genuine/original HP Toners will be acceptable. Sub-standard supplies will be forfeited and liable to immediate cancellation of supply order and black listing of the firm.
- v. Supplier will ensure shelf life of toners for one year from date of purchase.
- vi. Tender should be submitted alongwith earnest money of 03% value of bid in shape of Pay Order in favour of the Director General JACC. otherwise quotation would not be considered (*Cheques will not be acceptable*).
- vii. Earnest Money of successful bidders of toners will be retained upto 30-06-2009.
- viii. Bidders can be asked to furnish the bill of entry if required.
- ix. Last date for submission of bids is 15 working days after publication of tender in the press upto 12:00 hrs and the bids will be opened on same day at (12:30 hrs) in presence of the bidders.
- x. The above mentioned quantities can be increased or decreased subject to requirement.
- xi. Competent authority reserves the right to accept or reject any or all quotations without assigning any reason.

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